

MINUTES OF THE MANAGEMENT AND ESTABLISHMENT COMMITTEE HELD AT
7.00PM ON MONDAY 12th MAY 2025

PRESENT

Chairman D Belcher.
Cllrs K Booth, P Oakes, Mrs J Saunders.

Officer in attendance: Haf Barlow (Clerk)

59. Anyone attending or present at the Committee meeting declares that they are making, or intend to make, an audio recording and/ or film the meeting.

No recording of the meeting was made.

60. Questions from members of the public

There were no members of the public in attendance.

61. Apologies for absence

Cllr L Clarke and Cllr L Podmore.

62. Declarations of disclosable pecuniary or other interests

There were no declarations of disclosable pecuniary or other interests from Members.
The Clerk has a disclosable interest in item 9 and will leave the meeting.

63. To approve as an accurate record the minutes of the previous meeting of the Management & Establishment Committee meeting held on 3rd March 2025

RESOLVED: That the minutes of the Management & Establishment committee held on 3rd March 2025 are approved (3 for, 1 abstention)

64. To note that there are no outstanding items on the action log

RESOLVED: That the update on the action log for 2024-2025 is received (NC)

65. To resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

RESOLVED: That to resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted is accepted. (NC)

66. To consider the Civic Award Nominations and agree who should receive Civic Awards.

Councillors discussed the nominations.

RESOLVED: That item 8 on the agenda is dealt with as the next item of business (NC)

The meeting was re-opened to the press and public. No members of the press and public were in attendance

67. To agree the final arrangements for Civic Sunday

The Clerk had discussed the possibility of cancelling the service with the Vicar and would need to inform him tomorrow of the outcome of the meeting. Members discussed continuing with the Civic Service or what other options might be available. Following discussion it was agreed that the award winner is invited to attend to receive her award before the next Town Council meeting in October and will then be invited to the Civic Awards ceremony in 2025-2026. The Clerk will make arrangements for a 7.30pm start and will circulate details of the event. All other nominations will be held over for consideration next year.

RESOLVED: That the Clerk informs the Vicar that Civic Sunday will not proceed this year. That Alma Haughian is awarded a Civic Award for her community work with St Paul's friendship and bereavement group. Details for the award giving on the 6th of October at 7.30pm will be finalised by the Clerk (NC)

68. To consider the appointment of a new Council Community Support Officer and to agree, if required, the recruitment arrangements.

The recruitment of a new Council Community Support Officer was discussed.

RESOLVED: That the Clerk will make arrangements to commence the recruitment of a new Council Community Support Officer to begin employment in September 2025 (NC)

Meeting end time: 7.35pm

Chair.....

Dated.....