



Poynton with Worth
Town Council

Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB

Date: 15th January 2025

You are summoned to a meeting of the Town Council's Management & Establishment Committee to be held at 8.00pm on Monday 20th January 2025 at the Civic Hall, Poynton, SK12 1RB. Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2.

Yours faithfully,

Haf Barlow
Town Clerk

Agenda

1. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve as an accurate record the minutes of the previous meeting of the Management and Establishment Committee meeting held on the 7th October 2024.
6. To receive and consider the action log for 2024-2025.
7. To agree that the Mayoral Protocol and support group is no longer required and should be discontinued.
8. To agree provisional arrangements including possible dates for Civic Sunday and the Civic Awards.
9. To receive and consider the Clerks report on the reviewing/resetting the Strategic Plan Priorities.
10. To consider what contribution should be made to purchase glasses if identified as required for display screen equipment work.
11. To review the Standing Orders and to recommend to the Annual Town Council for approval.

12. To receive a report from the Clerk on the Health and Safety audit.
13. To consider and agree any communication messages arising from this meeting.
14. To resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Part B

15. To receive and consider a report from the Clerk on staffing and to agree any actions required.
16. To receive information from the Chair in relation to staff contracts