



Date: 12th July 2023

You are summoned to a meeting of the Finance and General Purposes Committee to be held at the Civic Hall on Monday 17th July 2023 at 8pm.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 27th February 2023
6. To receive and consider the action log for 2023-2024.
7. To receive and consider the Income and Expenditure Report for the Town Council up to end Q1 if ready for the meeting or agree for it to be approved later under SO51.
8. To receive a report from the Clerk on the appointment of an internal auditor.
9. To receive and consider the GDPR action plan and to agree any actions arising.
10. To receive and approve the draft CCTV policy and draft Body Worn Camera policy.
11. To receive and approve the draft Vehicle Tracking Policy and Privacy Notice.
12. To receive and approve the Personal Data Management Policy.
13. To receive and approve the Document Retention Policy Appendix 1.
14. To receive and consider a report from the Clerk on replacing the Town Council's server.
15. To receive and consider the risk assessment for the Town Council and recommend approval by Town Council.

16. To receive a report from the Operations Manager on building valuation and to agree the recommendation.
17. To note that FIED has recommended the purchase of Christmas Lights and to agree which budget or earmarked reserve this should be allocated to.
18. Report from the Investments Working Group.
19. To receive a report from the Clerk on Poynton Pool and to agree any recommendations regarding expenditure.
20. To receive and consider an update from the Clerk on the Civic Hall regeneration capital project costs.
21. To note the bank reconciliation for January – June 2023 as verified by the Chairman.
22. To receive and approve any payment schedules between January to June 2023.
23. Any communication messages arising from this meeting.