



Date: 7th October 2026

You are summoned to a meeting of the Finance and General Purposes Committee to be held at the Civic Hall on Monday 12th October at 8pm.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 20th July 2026.
6. To receive the action log from 2026-2027.
7. To receive the Income and Expenditure Q2 report for 2026.
8. To receive and consider the draft budget and the report from the Clerk.
9. To receive the internal controls review carried out by Cllr Tim Swatridge for October 2026.
10. To receive and consider the Data Protection action plan.
11. To receive, consider and adopt the following data protection policies
 - a. General Privacy Notice
 - b. Privacy Notice for staff, councillors and office holders
 - c. Information and data protection policy
 - d. Personal Data Management and Audit Policy
 - e. Data Retention Policy and Data Retention Policy Appendix A
 - f. Subject Access Request
 - g. Guide to taking photographs at events
12. To receive, consider and adopt the draft AI policy.

13. To consider the proposed devolution principles drafted by a group of parish and town councils in response to Cheshire East Council's Local Service Delivery Framework.
14. To receive a report from the Investment and Banking Working Group and to agree to amended remit.
15. To consider the draft CIL report for submission to Cheshire East Council and publication on the Town Council's website.
16. To note the following SO51 decisions:
 - a. To extend the Town Council's insurance policy to cover the second vehicle until the old van is sold.
17. To receive and consider the payment lists from July, August and September 2026
18. To note the bank reconciliation for July, August and September 2026 as verified by the Chairman.
19. Any communication messages arising from this meeting.