



Date: 16th July 2025

You are summoned to a meeting of the Finance and General Purposes Committee to be held at the Civic Hall on Monday 21st July 2025 at 8pm.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 12th May 2025.
6. To receive the action log from 2025-2026.
7. To receive the Income and Expenditure Q1 report for 2025.
8. To receive the internal controls review carried out by Cllr Tim Swatridge for May 2025.
9. To note the purchase of three replacement computers including set up at a cost of £2,305 and the purchase of an iPad at a cost of £1,020.
10. To consider and agree whether the Town Council should terminate its Payroll contract with Dataplan.
11. To consider and agree to fund an ecological report to support the planning permission for the allotments.
12. To consider and approve the FIED request to fund replacement fencing on Park Lane and Middlewood Road using funding from the Community Infrastructure Levy and to agree to waive the financial regulations to obtain three quotations (if appropriate).

13. To consider and recommend to Town Council to approve the FIED request to fund decorative lighting on Park Lane from the Community Infrastructure Levy and to agree to waive the financial regulations to obtain three quotations.
14. To authorise the use of CIL funds for:
 - a. repairs to benches on Park Lane £400
 - b. To decorate the bus stop at Fountain Place as part of the biodiversity project up to a maximum of £1,000
15. To receive and consider the payment lists from April, May and June 2025
16. To note the bank reconciliation for April, May and June 2025 as verified by the Chairman and note the remedial action regarding the incorrect credit card payment.
17. Any communication messages arising from this meeting.
18. To resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Part B

19. To review a report from the Clerk on the legal agreements for the potential new allotment site purchase.