



Poynton with Worth
Town Council

Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB

Date: 10th January 2024

You are summoned to a meeting of the Town Council's Management & Establishment Committee to be held at 8.00pm on Monday 15th January 2024 at the Civic Hall, Poynton, SK12 1RB. Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2.

Yours faithfully,

Haf Barlow
Town Clerk

Agenda

1. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve as an accurate record the minutes of the previous meeting of the Management and Establishment Committee meeting held on the 2nd October 2023.
6. To receive and consider the action log for 2023-2024.
7. To review and adopt the expenses policy.
8. To review the strategic plan priorities which have been assigned to the M&E Committee.
9. To receive the SLCC Civility and Respect newsletter.
10. To receive a report from the Clerk on objective setting for staff members.
11. To resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.
12. To consider and agree any communication messages arising from this meeting.

Part B

13. To receive and consider a report from the Clerk on staffing and to agree any actions required.