



Civic Hall, off Park Lane, Poynton, Cheshire, SK12 1RB

Date: 6th October 2021

You are summoned to a meeting of the Town Council's Management Committee to be held at 8.00pm on Monday 11th October 2021 at the Civic Hall, Poynton, SK12 1RB.

Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2.

Yours faithfully,

Haf Barlow
Town Clerk

Agenda

1. To note if anyone attending, or present, at the Committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve as an accurate record the minutes of the previous meeting of the Management and Establishment Committee meeting held on 22nd February 2021 and 13th September 2021 and to note the draft record of the Working Group meeting on the 12th July 2021.
6. To receive and consider the action log for 2021-2022.
7. To note the following SO51 decisions:
 - a) To employ a traffic management company for Remembrance Sunday
 - b) To agree the timetable for the recruitment of a fourth CCSO
8. To consider the draft Cheshire East Code of Conduct and agree a response to the consultation.
9. To consider and agree a response to the Cheshire East consultation on community governance.

10. To agree the arrangements for the 2021 Christmas shutdown and the staffing arrangements at the Civic Hall over the Christmas period.
11. To evaluate Civic Sunday and agree whether formal rules for the Civic Awards are required.
12. To receive a verbal report from the Deputy Clerk on social media.
13. To consider and agree any communication messages arising from this meeting.
14. To resolve to exclude the press and public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Part B

15. To receive and consider a report from the Clerk and Deputy Clerk on staffing issues and to agree any actions required.
16. To consider a verbal report from the Town Clerk on councillor engagement and to agree to any recommendations.
17. To approve the decision of the recruitment panel.