



Date: 13th October 2021

You are summoned to a meeting of the Finance and General Purposes Committee to be held at the Civic Hall on Monday 18th October 2021 at 8pm.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 1st February 2021 and to note the record of the Working Group meeting on the 21st June 2021
6. To receive and consider the action log for 2021-2022.
7. To note the following SO51 decisions:
 - a. Approval of the expenditure to fund the appointment of David Trowler Associates (Civic Hall refurbishment) as detailed in the attached report
 - b. The renewal of the Town Council's insurance with Zurich insurance for a contract period of 5 years
 - c. Approval to release of £1,384 from Inclines Earmarked Reserve and the virement between budget codes of £1,232.87 for tree surgeon services on the Inclines
 - d. Approval of a rental holiday for You and Yours whilst they are unable to use the Civic Hall during Covid restrictions
8. To receive and consider the Income and Expenditure Report for Q1 and Q2 for 2021-2022.
9. To receive and consider the draft budget and a report from the Clerk on the budget and reserves.

10. To consider a report from the Clerk on the Civic Hall regeneration capital project and to consider and agree the recommendations on funding the project as set out in the report.
11. To receive and consider the contract register and a verbal report from the Clerk on contracts which need to be reviewed.
12. To note the bank reconciliation for June to September 2021 as verified by the Chairman.
13. To receive and approve the payment schedules for June to September 2021.
14. Any communication messages arising from this meeting.