



Date: 16th June 2021

A meeting of the Finance and General Purposes Working Group will be held via Microsoft Teams (downloaded app) on Monday 21st June 2021 at 8pm.

Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2. Please contact the Town Clerk at haf.barlow@poyntontowncouncil.gov.uk or telephone 01625 872238 for access details for the Microsoft Teams Meeting.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the Working Group meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To receive and consider the action log for 2021-2022.
6. To receive and consider the internal audit including the interim audit for 2021 and to approve the action plan for recommendation to the Town Council.
7. To approve the risk assessment for 2021-2022 for recommendation to the Town Council.
8. To receive a report from the Clerk on the GDPR action plan and to recommend to the Town Council the Personal Data Management and Audit Policy for adoption.
9. To receive an update from the Clerk on legal proceedings issued against the Town Council.
10. To receive the list of direct debits and for the Chair, Vice Chair and one other Councillor to approve the list for payment for 2021-2022.
11. To note that the Chair has verified the bank reconciliation for January, February, March, April and May 2021.

12. To receive and consider the income and expenditure report for April and May 2021
13. To receive and consider the current Earmarked Reserves.
14. To receive the payment schedules for January, February, March, April and May as verified by the Chairman
15. To consider the initial recommendation of the boundary commission review of constituencies is that the Macclesfield Constituency's boundaries be unchanged
16. Any communication messages arising from this meeting.