



Date: 27th January 2021

You are summoned to a meeting of the Finance and General Purposes Committee to be held via Microsoft Teams (downloaded app) on Monday 1st February 2021 at 8pm.

Press and public are welcome to attend the meeting, and members of the public may ask questions under item 2. Please contact the Town Clerk at haf.barlow@poyntontowncouncil.gov.uk or telephone 01625 872238 for access details for the Microsoft Teams Meeting.

Yours faithfully,

Haf Barlow
Town Clerk

A G E N D A

1. To note if anyone attending, or present, at the committee meeting is making, or intends to make, an audio recording or film of the meeting.
2. Questions from members of the public.
3. Apologies for absence.
4. Declarations of disclosable pecuniary or other interests.
5. To approve the minutes of the previous meeting held on 19th January 2021.
6. To receive and consider the action log for 2020-2021.
7. To receive and consider the Income and Expenditure Report for Q1 to Q3 for 2020-2021.
8. To note the precept request and acknowledgement from Cheshire East.
9. To receive a report from the Deputy Clerk on debtors and to agree the recommendations.
10. To receive and consider a report from the Clerk on fees and charges and to agree the recommendations.
11. To note the receipt of grant monies from Cheshire East.
12. To receive a report from the Clerk on making an application against the Town Council's Business Continuity Insurance policy.

13. To note the bank reconciliation for November & December 2020 as verified by the Chairman.
14. To receive and approve the payment schedules for November & December 2020.
15. To approve the Town Council media release in relation to the precept
16. Any communication messages arising from this meeting.