

MINUTES OF THE FACILITIES & INFRASTRUCTURE AND ECONOMIC DEVELOPMENT (FIED) COMMITTEE MEETING HELD AT 8.00PM ON MONDAY 21ST SEPTEMBER 2020 VIA MICROSOFT TEAMS

PRESENT

Chairman: Cllr K Booth

Cllrs: P Bailey, M Beanland, L A Clarke, S Lees, P Oakes, L Podmore, Mrs J Saunders and J Waterhouse

Officers in attendance: H Barlow (Clerk), K McDowell (Deputy Clerk), P Cunningham (Operations Manager) and T Juss (Minute Taker)

20. Anyone attending or present at the Committee meeting declares that they are making, or intend to make, an audio recording and/or film the meeting

The shorthand assistant confirmed that the meeting is recorded for the purposes of minute taking and the recording is deleted when the draft minutes are approved.

There were no other declarations.

21. Questions from members of the public

Members agreed that questions from members of the public would be taken at the start of each relevant agenda item.

22. Apologies for absence

Cllrs M Blackie and Mrs J Sewart.

23. Declarations of Disclosable Pecuniary or Other Interests

There were no declarations of disclosable pecuniary or other interests.

24. Approve as an accurate record the minutes of the Facilities, Infrastructure and Economic Development Committee meeting held 22nd June 2020.

RESOLVED: That the minutes of the Facilities, Infrastructure and Economic Development Committee meeting held on 22nd June 2020 are approved (5 for, 3 abstentions)

25. Receive and consider the action log for the FIED Committee for 2020-2021.

Members reviewed the action log for the FIED Committee for 2020-2021 and the following points were noted:

Poynton Pool Footpath

There was an action to resurface the Poynton Pool footpath using S106 funds, however, the Park Rangers are due to resurface the footpath in spring 2021 so this can be removed from the action log.

London Road North Flowerbed

The intention is to hire a rotavator and arrange with volunteers a suitable Saturday for works to the flowerbed.

Section 106 for The Clough

Cllr Mrs Saunders will follow up for an update on the availability of S106 funds for the whole of the east area. Cllr Beanland will follow up in regard to the west area.

RESOLVED: That the action log for the FIED Committee for 2020-2021 and the updates are received (NC)

26. Receive and consider a request from a resident regarding parking on Dickens Lane near the junction of Waterloo Road.

A member of the public, expressed concern about car parking opposite the Siddington Estate; this is an area of unadopted land and the residents of the four cottages adjacent to the land use this area for car parking. The concern is that there will be overspill car parking from the new housing development on Dickens Lane and the residents of the four cottages will be forced to park their vehicles outside their cottages since there is no other car parking area close by. Vehicles parked outside the four cottages will make it dangerous and difficult for road users. The resident requested support from the committee to lobby for the land to be designated as parking as part of the minor works programme.

Members noted that the land is not technically owned by highways, there is no right to park on that space because it is unadopted land. It was agreed that the resident would meet with the Clerk and Cllr Saunders to discuss the matter further.

RESOLVED: That the request from a resident regarding car parking on Dickens Lane near the junction of Waterloo Road is received. That a meeting will be arranged with the Clerk, Cllr Mrs Saunders and the resident to discuss the issue and to consider how to progress the matter (NC)

27. Receive a report on car parking from Waitrose Limited and to agree a response to the request from Waitrose to impose parking charges in the short stay car park.

Members of the public spoke as follows regarding the request from Waitrose to impose car parking charges in the short stay car park:

A staff member from the Middlewood Partnership spoke on to express concern about the number of staff from the partnership who will be negatively impacted if a two hour limit is introduced in the car park. The Middlewood Partnership is an expanding service supporting the community with all their health needs, it is not only a GP practice. Poynton Clinic will also be returning to work from the practice. Potential cost of car parking to staff and availability of long stay car parking being will make car parking facilities very challenging for the staff and service users of the Middlewood Partnership.

The Chair clarified that Waitrose are looking to educate users between short and long stay car parking and are reluctant to introduce charging. The Chair noted that the car parking arrangements are an agreement directly between Cheshire East Council and Waitrose.

A member of the Methodist Church spoke to express concern about the introduction of the 2 hour car parking limit. It was noted that the signage would need to be changed before any charging could be introduced. The Methodist Church do have a licence for parking on the forecourt of their church in the area marked, "keep clear". The concern is that uninformed Waitrose staff may erroneously place charges on vehicles in that area and also members of the public may start parking in that space too. The church may need to install barriers to prevent access to the area between the Church and Waitrose which belongs to the Church too.

Members discussed the issue of Waitrose imposing parking charges in the short stay car park. From discussion, points were made about the impact on the rest of the Poynton community and businesses. The Waitrose car park is well used by residents and visitors to the area. A member suggested that a holistic approach to the issue is required and all businesses in Poynton who have parking at the rear of their property should be encouraged to clear this area and make it available to their own staff or lease the car parking.

Members noted that the Town Council will be embarking on a Strategic Planning Day and this matter could be discussed as part of the wider business strategy and priorities.

RESOLVED: That the report on car parking from Waitrose Limited is received. That the issue is considered at the Town Council Strategic Planning Day before any further comment can be made on the request from Waitrose to impose parking charges in the short stay car park was agreed. That the outcome of the Strategic Planning Day regarding the Waitrose car park will be shared with Lyndsey and Judy was agreed (NC)

28. Note the following actions taken under SO51:

a. Letter to Cheshire East regarding the suspension of the 391 and 392 bus service

b. Email sent to Cheshire East regarding the Shared Space

c. To submit a report to Cheshire East on Covid-19 Social Distancing on Road and Public Spaces

RESOLVED: That the actions taken under SO51 as stated are noted (NC)

29. Receive and consider the Operation Manager's verbal report for mid-June 2020 to mid-September 2020.

The Operation Manager's provided a verbal report for mid-June 2020 to mid-September 2020 as follows:

Barnaby Park Fence

The fence has been damaged with pales removed due to anti-social behaviour. The decision was taken not to lock the park on behalf of Cheshire East Council and since that time there has been no reports of anti-social behaviour in the park. Members were asked to consider whether to restart the locking and unlocking of the park. The Clerk confirmed that Cheshire East Council removed the padlock from the park gate and have left the park open at all times.

Members agreed that it was difficult to lock and unlock the park because the Town Council are not familiar with the Cheshire East Council risk assessment during Covid-19. Members agreed to

leave the park unlocked but to monitor the situation and if any anti-social behaviour resumes then the situation will be reviewed.

RESOLVED: That Barnaby Park is no longer locked and unlocked by the Town Council and the situation is kept under review (NC)

Shared Space

There has been some success with works completed by Cheshire East Highways on the central reservation area near Panache. Cheshire East Highways have also been repositioning stones on Park Lane. During the lockdown period there have been some issues as a result of utility companies digging up areas in the Shared Space including a section outside the Farmers Arms and at the end of St George's Road. The Operations Manager is following up to have these areas reinstated.

New Bin

A new bin will be installed on the recreation area behind Brecon Play area.

Moggie Lane Bridge

The works were due to have been completed however the work on the wall is still on-going. It is expected that the work will be completed in the next two to three weeks.

Finger Post

Drawings based on historic information of the finger post are being completed and a supplier will source a new finger post on Dickens Lane.

The Operations Manager explained that he has identified the following areas of priority:

- Installation of defibrillators.
- Ordering of Christmas tree and new Christmas lights.
- Fence at Brecon Park (in liaison with a resident).

It was agreed that Cllr Saunders will pursue Cheshire East Highways on the issue of drains and flooding by Panache.

A member requested a bin to be installed on the Bird Estate at the access onto Chester Road. The Operations Manager will follow up on the request.

The request for a bin at the entrance to Poynton Pool by South Park Drive was refused by the Park Rangers.

RESOLVED: That the Operation Manager's verbal report for mid-June 2020 to mid-September 2020 is received (NC)

30. Review and consider the S19 Flood Report for the 2019 flooding in Poynton and to receive a verbal report and consider and agree the recommendations made by the Flood Working Group.

The Clerk provided a verbal report on the Flood Working Group findings. The Clerk explained that the Flood Working Group are disappointed with the S19 Flood Report investigating the 2019 floods in Poynton. David Rutley MP and the Flood Working Group asked for a RAG rated action plan to be included in any report. The Flood Working Group have looked in detail at a particular problematic culvert called Coppice Stream. There are a number of inaccuracies in this report in relation to the stream.

The Flood Working Group have met since the report has been released and recommend that a summary of questions relating to Coppice Stream are sent to Cheshire East Council and Cheshire East Council are requested to carry out further work on the S19 report to identify actions and outcomes.

Members agreed that an outcome driven action plan with timelines is needed.

RESOLVED: That the S19 Flood Report for the 2019 flooding in Poynton and the verbal report from the Clerk is received. That the Clerk works with the four Cheshire East Poynton Ward councillors and the Flood Working Group to prepare a suitable response for the next meeting of the Cheshire East Council Cabinet to address the inadequacies of the S19 Flood Report. The response to be agreed under SO51 by the FIED committee. (NC)

31. Receive and consider the letter from Rebecca Pow MP in response to the Town Council's letter regarding riparian ownerships.

Members agreed to respond to David Rutley MP and explain that the response is wholly inadequate particularly with the issue of Coppice Stream and a new regime is required for the maintenance and repair of culverts in this situation.

RESOLVED: That the letter from Rebecca Pow MP in response to the Town Council's letter regarding riparian ownerships was received. That a suitable response is drafted by the Clerk for approval under SO51 by the FIED committee and sent to David Rutley MP was agreed (NC)

32. Receive and consider the letter from Graham Principal Contractors for the Poynton Relief Road.

RESOLVED: That the letter from Graham Principal Contractors for the Poynton Relief Road is received (NC)

33. Receive the CE consultation on the Well Managed Highways Winter Service and to agree a response.

Members reviewed the CE consultation on the Well Managed Highways Winter Service. Members expressed their concern if Shrigley Road South is not included on the gritting list. This would cut off Pott Shrigley, isolating residents who would be unable to access services and children would not be able to access schools.

RESOLVED: That the CE consultation on the Well Managed Highways Winter Service is received. That the Town Council write in response to Cheshire East Council raising concern regarding the removal of gritting from Shrigley Road South (NC)

34. Receive and consider the Income and Expenditure Report for Q1 2020.

The Clerk spoke on the income and expenditure report for Q1 2020 as received by members. There will be a significant budget shortfall in terms of the Civic Hall lettings income. The latest guidance on lettings will be reviewed to understand the future situation and impact on lettings. Other expenditure is broadly in-line with budget as expected at this time and on track.

RESOLVED: That the Income and Expenditure Report for Q1 2020 is received (NC)

35. Receive a report from the following Working Groups and to consider recommendations made:

a. Footpaths/Cycling - Village Accessibility

Cllr Oakes informed members that the survey has been completed and will be reviewed at the next meeting of the Working Group to consider the next steps.

b. Shared Space

Cllr Lees spoke on the Shared Space Working Group Report. Members considered the recommendations as stated in the report.

RESOLVED: That the following recommendations from the Shared Space Working Group Report are approved:

1. **That the Town Council funds the maintenance work required for the uprighters and benches that CE have said that we can carry out without prejudice. The Operations Manager to obtain quotes for the work. As there is no FIED budget for maintenance of shared space the Town Council is requested to release funds from the Town Improvement Earmarked Reserve.**
2. **That the Operations Manager identifies shop fronts where remedial work such as weeding amongst others are required. FIED asked to agree that letters should be written to those business owners regarding maintenance of the areas.**
3. **That the Town Clerk and Operations Manager review the Cheshire East Highways Code of Practice for Highways Safety Inspections to see whether it is possible to identify any of the repairs that could be carried out on this basis and where possible to draft a safety case for the repair based on CE's own guidance.**
4. **That the Working Group requests that a CE Councillor meets the Working Group to discuss the possibility of arranging a meeting with relevant officers as set out in the response from CE (NC)**

c. S106 and Community Infrastructure Levy

Cllr Podmore informed members that there was nothing to report at this meeting. A meeting of the Working Group will be arranged once details have been received from the Cheshire East Poynton Ward councillors.

d. Civic Hall Capital Projects and Scheduled and Preventative Maintenance Working Group

Cllr Podmore spoke on the Civic Hall Capital Projects and Scheduled and Preventative Maintenance Working Group report. Members considered the recommendations in the report.

RESOLVED: That the following recommendations from Civic Hall Capital Projects and Scheduled and Preventative Maintenance Working Group are approved:

1. **Obtain a quotation from ISE for professional fees to:**
 - **Provide full tender package for works required including installation of suspended ceiling in Chamber.**
 - **Oversee work.**

- Sort out preliminaries.
 - Act as contractor administrator and principal designer.
 - Waive financial regulations regarding the need for three quotations as contractor carried out full survey on Electrical and Mechanical works.
2. Pay for a detailed quote from Electricity North West and if the final cost is within £1000 of the basic quotation cost (£13,649.85 plus VAT) to agree for the work to proceed; (if higher the detailed quote will be re-referred to this committee for consideration).
 3. Obtain quotations and replace the two fire doors in the main hall and the one in the Vernon Room corridor.
 4. Request the Clerk to explore funding opportunities for the regeneration work.

(NC)

36. Consider and agree any communication messages arising from this meeting.

RESOLVED: That the communication message is to publicise the letter from Graham Principal Contractors for the Poynton Relief Road was approved (NC)

37. Exclusion of the Press and Public

RESOLVED: That the Press and Public are excluded from the meeting pursuant to the Town Council's Standing Order 71.