

MINUTES OF THE FACILITIES & INFRASTRUCTURE AND ECONOMIC DEVELOPMENT (FIED) COMMITTEE MEETING HELD AT 8.00PM ON MONDAY 16TH SEPTEMBER 2019 AT THE CIVIC HALL, POYNTON.

PRESENT

Chairman: Cllr L Podmore

Cllrs: K Booth, L A Clarke, Mrs S J Gilmore, S Lees, P Oakes Mrs J Saunders and Mrs J Sewart

Officers in attendance: H Barlow (Town Clerk), P Cunningham (Operations Manager) and T Juss (Minute Taker)

Cllrs Mrs J Sewart arrived at 8.10pm and Mrs J Saunders arrived at 8.25pm

22. Anyone attending or present at the Committee meeting declares that they are making, or intend to make, an audio recording and/or film the meeting

The shorthand assistant confirmed that the meeting is recorded for the purposes of minute taking and the recording is deleted when the draft minutes are produced.

There were no other declarations.

23. Questions from members of the public

Questions from members of the public were in relation to agenda item 9.

RESOLVED: That the order of business is amended to consider agenda item 9 as the next item of business (NC)

24. Consider a request from a resident in relation to residents only parking on School Close.

Cllr Mrs J Sewart arrived during the course of this item

Mr Peter Hayes, a resident, addressed the meeting to request the introduction of resident only parking on School Close. Mr Hayes explained that this is the area located near to the fire station and local shops. Shoppers park their vehicles while they visit the local shops and a number of people regularly park there during the day for substantial periods. The majority of the residents in the apartments are pensioners and the parking means that residents, cannot find anywhere to park outside their own apartments. There had been various efforts to try and deter cars parking in the location but this had no impact and the "resident's only signage", did not deter people from parking. Mr Hayes was asked if the tenancy/deeds of the apartment made reference to parking but he confirmed that there is nothing in the documentation. Members agreed that this is problematic since the development is probably 40 years old. Members agreed that Cheshire East Council could be requested to assist with regard to a resident parking order.

RESOLVED: That Cheshire East Council are approached for clarification on the signage that is currently displayed at the location and if appropriate, request a resident parking order (NC)

25. Apologies for absence

Cllrs Mrs J Saunders and J Waterhouse

26. Declarations of Disclosable Pecuniary or Other Interests

There were no declarations of disclosable pecuniary or other interests.

27. Approve as an accurate record the minutes of the Facilities, Infrastructure and Economic Development Committee meeting held on 24th June 2019

Members noted that there were a number of errors in the minutes of the Facilities, Infrastructure and Economic Development Committee meeting held on 24th June 2019.

RESOLVED: That the Clerk amend the minutes of the Facilities, Infrastructure and Economic Development Committee meeting held on 24th June 2019 and include their approval as an agenda at the next Committee meeting (NC)

28. Receive and consider the action log for the FIED Committee for 2019-2020.

- Christmas Tree

Alternative suppliers for the Christmas tree are being explored. A member suggested approaching the local garden centres to find out if they may be interested in providing a sponsored tree. The Clerk advised that it was too late to consider sponsorship as previously the Town Council had not approved sponsorship of infrastructure. The Operations Manager would obtain quotations shortly.

- Gully on London Road South

The report on the gully had been completed. Ward councillors would be asked to continue to pursue this matter with Cheshire East as part of the actions from the Shared Space Working Group.

- Footpath Poynton Pool

Works on footpath on Poynton Pool are subject to S106 funds and the Operations Manager is pursuing the matter and obtaining quotes for consideration.

Mrs J Saunders arrived at 8.25pm

- Heritage Garden

The Clerk has requested that Cheshire East Council confirm that they will accept liability for the Heritage Garden. A response from Cheshire East Council is awaited.

- Poynton Pool

Members noted that dog fouling bags remain an issue on the pedestrian entrance to Poynton Pool; users are not disposing of their dog fouling bags and instead littering the area. Members agreed to place a bin at the side of the road to encourage users to dispose of their dog foul bags into the bin; the bin will be cleared by Poynton Town Council.

RESOLVED: That a bin is placed on the side of the road near to the pedestrian entrance of Poynton Pool is approved (NC)

- Brecon Fencing

The Operations Manager is still following up on the three quotes required for Brecon Park. The Operations Manager has been in communication with the resident in relation to the fencing.

- Gully on London Road South

Cllr Saunders confirmed that Cheshire East Council have confirmed that the work to the London Road gully has been authorised and will be undertaken by Cheshire East.

In future the Clerk will provide full written details of all updates on the action log.

RESOLVED: That the action log is received (NC)

29. Receive and consider the report for May to mid-June 2019 from the Operations Manager.

Members received and considered the report for May to mid-June 2019 from the Operations Manager.

- Gully clearing following flooding

By the end of the week, all gullies will have been visited at least once. The work on the gullies remains on-going. Gullies contaminated by concrete and plaster will need to be revisited. Residents should be encouraged to report blocked gullies and incidents of builders contaminating gullies to Cheshire East.

Work on the milestone marker is to be carried out imminently. It was noted that the finger post on Dickens Lane had also been vandalised and would require specialist repairs. The Operations Manager would investigate this together with any work required on the other mile markers.

- Barnaby Fence

No date had been provided by ANSA for works to the fence at Barnaby Park to be completed. This will continue to be pursued by the Operations Manager.

RESOLVED: That the report for May to mid-June 2019 from the Operations Manager is received. That the Operations Manager investigates the fingerpost and milestone marker repairs and continues to pursue a date for the work on Barnaby Park fence. (NC)

30. Consider the report from the Operations Manager regarding the purchase and installation of a defibrillator for Coppice Car Park.

Members considered the report from the Operations Manager regarding the purchase and installation of a defibrillator for Coppice Car Park. Three quotations have been obtained.

RESOLVED: That the report from the Operations Manager regarding the purchase and installation of a defibrillator for Coppice Car Park received. That the funds to purchase from the Defib Shop (£1,325 plus VAT) and the shortfall of £20 from the reserves is authorised (NC)

31. Consider the delay by Cheshire East in carrying out the resurfacing work on Chester Road.

Members noted that as a result of the floods, Cheshire East Council have put on hold all other planned works in Poynton until further notice. Cheshire East Council were applying for funding to assist with the flooding costs but for now, resources have been redirected to flood repairs.

RESOLVED: That the delay by Cheshire East Council in carrying out the resurfacing work on Chester Road is noted (NC)

32. Consider a report from the Clerk and Operations Manager in relation to the purchase of new planters and work to be carried out on the London Road North Flower Bed and the Burton Drive Flower Bed.

Members considered the report from the Clerk and Operations Manager in relation to the purchase of new planters and work to be carried out on the London Road North Flower Bed and the Burton Drive Flower Bed. The location of the planters is to help alleviate parking issues by the Almhouses. Only one quote has been obtained because recent planters have been purchased and installed by Poynton in Bloom and any new planters should match.

RESOLVED: That the report from the Clerk and Operations Manager in relation to the purchase of new planters and work to be carried out on the London Road North Flower Bed and the Burton Drive Flower Bed is received. That the Committee waives the requirement for three estimates as set out in the Financial Regulations on the basis that the planters should match those already purchased. That the Committee recommend the purchase of two planters as set out in the report (NC)

33. Receive and consider the new gritting routes proposed by Cheshire East and to note the request made by the Operations Manager to include Anson Road on the proposed routes.

Members considered the new gritting routes proposed by Cheshire East and noted the request made by the Operations Manager to include Anson Road on the proposed routes.

Following a query from a member about why Clifford Road had been removed from the gritting route, members agreed that because of road safety issues on Clifford Road the Cheshire East Council should be asked to include Clifford Road on the gritting routes.

RESOLVED: That the new gritting routes proposed by Cheshire East and the request made by the Operations Manager to include Anson Road on the proposed routes is noted. That Cheshire East Council is asked to include Clifford Road on the gritting routes (NC)

34. Consider a fee proposal from Cheshire Woodlands to carry out a further assessment on the Inclines and to update the current plans and schedule and to produce a supplementary report.

Members received and considered the fee proposal from Cheshire Woodlands to carry out a further assessment on the Inclines and to update the current plans and schedule and to produce a supplementary report.

A member queried responsibility of footpath 71. The Operations Manager confirmed that footpath 71 is a privately owned path. The owner is due to complete a full survey of his trees.

A member queried if three quotes had been obtained. The Clerk confirmed that because Mike Ellison from Cheshire Woodlands completed the risk assessments and the 20 year management plan and also has in depth knowledge of the plan and the issues, the committee could consider waiving the need to obtain three estimates occasion can be waived. It would be more costly to start the process again with another company.

The Operations Manager confirmed that risk assessments are completed every three years and walk arounds are completed annually.

RESOLVED: That the fee proposal from Cheshire Woodlands to carry out a further assessment on the Inclines and to update the current plans and schedule and to produce a supplementary report is approved (NC)

35. Receive and consider a verbal report from the Clerk in relation to risk management of physical infrastructure within the Town.

The Clerk provided the following verbal report in relation to risk management of physical infrastructure within the Town. ANSA have now undertaken to complete the work on the fence at Barnaby Park. The Clerk has sought advice from the Town Council's Insurance Company in relation to gritting areas that are not Town Council responsibility such as the road bridge on Chester Road. In addition, the Clerk has contacted Cheshire East Council Winter Management and Highways to request that the railway bridge is gritted.

RESOLVED: That the verbal report from the Clerk in relation to risk management of physical infrastructure within the Town is received and that the Clerk continues to investigate the council's potential liability in relation to gritting (NC)

36. Receive and consider the Income and Expenditure Report for Q1.

The Clerk explained that this is the final report using the old nominal codes. The nominal codes structure has been changed and the next report will be presented using the new codes. It is expected that all items should be 25% of budget for the end of Q1, the majority of items are either below or on budget. Those items that are slightly above budget are:

2119 Licences; in real terms, this is only £50 over.

2109 Security; part of this is an annual contract and it should be on budget for the end of the year.

2114 General Maintenance; this is higher than expected because of expenditure in relation to the repairs the emersion heater and other legionella costs. These costs have been higher than anticipated at the time of the budget. These are health and safety issues that needed to be rectified. This budget line is likely to be over budget by the end of the year. This matter will be taken to the F&GP committee.

3209 Handyman Costs; Whilst this is current over the 25% of budge., it is expected to be within budget by the end of the year.

RESOLVED: That the Income and Expenditure Report for Q1 is received (NC)

37. Note the action taken under SO51 to approve the Flooding Group Working Remit and the repair to the milestone marker.

RESOLVED: That the action taken under SO51 to approve the Flooding Group Working Remit and the repair to the milestone marker is noted (NC)

38. Receive a report from the following Working Groups and to consider recommendations made by the Working Group:

a. Flooding

Cllr Podmore provided the following verbal report:

Following the last Flooding Working Group meeting, a call was put out for specialists in the community to assist. A civil engineer, architect, golf course manager with expertise in flood plains and specialist in drainage have offered their services. The group are still seeking a hydrologist. The Clerk is working through the tasks identified by the working group.

The need for connectivity with neighbouring areas has been identified and a member noted that there are planned works at Lyme Park to reduce run off/flow of water from Lyme Park.

Members were informed that an independent facilitator is required by Cheshire East Council to conduct the debrief of the flooding. Cheshire East Council have had to postpone the planned meeting because they are seeking a new facilitator after the original facilitator cancelled.

RESOLVED: That the flooding working group call out for volunteer hydrologist by approaching local universities or the official hydrologist body is agreed (NC)

b. Footpaths/Cycling - Village Accessibility

Cllr Mrs Gilmore reported that there was no update for this meeting. Cllr Mrs Gilmore will arrange for a meeting of the Footpaths/Cycling - Village Accessibility Working Group to confirm a remit and provide an update at the next FIED committee meeting.

c. Shared Space

Cllr Lees spoke on the meeting minutes of the Shared Space Working Group.

For the Garden Space on London Road North, there is some funding available from the Cheshire East High Street Clear Up to hire a skip to clear the flower beds on London Road North. The Operations Manager has asked the Rapid Response Team if they can assist. The request for volunteers has already been advertised in the PUN and the Pick and Tidy Group will also assist. Members agreed that Cllr Mrs Gilmore and the Clerk will liaise on other community groups that may be approached to assist.

The Working Group made the following recommendations to the FIED Committee:

1. That the Clerk is requested to send the updated defect list to Cheshire East Council once this has been updated by the Working Group.
2. That the Clerk requests a copy of the the Cheshire East Council assets list (and a copy of the email is sent to Simon Davies, Paul Davies, Portfolio Holder, Leader of the Council, Ian McLellan)
3. The Clerk is asked to speak to Cllr Jos Saunders and former councillor Howard Murray in relation to the previous discussions they have had with obtaining supplies of materials.

RESOLVED: That the recommendations to the FIED Committee as set out above are approved.

d. S106 and Community Infrastructure Levy

Cllr Podmore informed members that the S106 meeting was postponed due to the floods. The Operations Manager spoke on the two written proposals as received by members. The first is a request for S106 money for the purchase of a replacement shed for the allotments. The Allotment Association have reviewed the specification for a shed and three quotes have been obtained details of which were contained in the report. The cheapest quotation is £3,027 including VAT (option 1). The shed would be funded partly from the allotment reserves £1,500 and the remainder from available s106 money.

The second is a request for S106 money for drainage for Barnaby Park open space. Members noted that the s106 money will not come to the Town Council as the park is owned by Cheshire East and procurement will be undertaken by ANSA.

RESOLVED: That the written proposals for s106 spend are received. That the request for the purchase of a shed (option 1) for the Coppice Road Allotments is approved. £1,500 will be funded from the allotment reserve with the remainder funded from available s106 money. The request for s106 money to improve drainage at Barnaby Park is approved (NC)

e. Civic Hall Capital Projects and Scheduled and Preventative Maintenance Working Group
Cllr Podmore noted that the Clerk has been requested to approach electrical and mechanical consultants to provide an overall view of the issues with the building. So far one quote has been obtained and other quotes are being pursued. The Clerk is also in the process of obtaining quotes for an asbestos survey. The Clerk may require a decision under SO51 depending on the findings and outcomes based on the recommendations of the Civic Hall Capital Projects and Scheduled and Preventative Maintenance Working Group.

RESOLVED: That the report from all the Working Groups is received (NC)

39. Consider and agree any communication messages arising from this meeting.

The following communication messages were agreed:

- Gullies clearing, reporting and contaminated gullies
- Moggie Lane works.
- Shared Space.
- S106 money.

RESOLVED: That the communication messages stated are approved (NC)

Meeting end time: 9.45pm

Chair.....

Dated.....