

# POYNTON WITH WORTH TOWN COUNCIL

## Civic Hall, Poynton

Date: 27<sup>th</sup> March 2017

You are summoned to a meeting of the Management and Establishment Committee to be held at 7pm on Monday 3<sup>rd</sup> April 2017 at the Civic Hall, Poynton.

### AGENDA

#### Part A

1. Apologies for absence.
2. Declarations of disclosable pecuniary or other interests.
3. To approve as an accurate record the minutes of the meeting held on 9<sup>th</sup> January 2017.
4. To consider corporate work wear and name badges for the staff team.
5. To consider the annual civic awards process.
5. To consider and agree any communication messages arising from this meeting.

#### Part B

**The public and media are not admitted to Part B of this meeting – Town Council Standing Order 71(b) (i) refers**

6. To receive and consider an update from the Clerk on staffing.

Yours faithfully,

**Liz Osborn  
Town Clerk**