

MINUTES OF THE MANAGEMENT AND ESTABLISHMENT COMMITTEE
MEETING HELD AT 7.00PM ON MONDAY 7TH DECEMBER 2015 AT THE
CIVIC HALL, POYNTON.

PRESENT

Chairman: Cllr Mrs J Sewart

Cllrs: L A Clarke and C Gorst

27. Apologies for absence

Cllrs I Hollingworth, H Murray and Mrs J Saunders

28. Declarations of Disclosable Pecuniary or Other Interests

None.

29. Minutes of the meeting held on 19th October 2015

Minutes of the Management and Establishment committee meeting held since this meeting date will be received at the next committee meeting.

RESOLVED: That the minutes of the meeting of the Management and Establishment Committee held on 19th October 2015 are approved as an accurate record and signed by the Chairman (2 for, 1 abstention)

30. Business processes of the Town Council

It was proposed:

- That the report is received
- That members agree in principle with a move to the delivery of electronic Town Council agendas and meeting papers for those members who opt into this service
- Recommendation that the default position is to email
- Delegated powers to the Chairman and Vice Chairman to approve a draft new Standing Order for submission to the next meeting of the full Council.

The recommendation will be referred to the next full Council meeting.

RESOLVED: That the proposal is approved and the recommendation submitted to the next meeting of the full Council (NC)

31. Article for the Poynton Post titled "The Old and the New Clerk".

The article was a request from Poynton Post. Following consideration it was proposed that:

- The article is about thanks for the former Clerk, welcome of the new Clerk including the contact details only of the new Clerk.
- The emphasis / main theme of the article will be the promotion of the Town Council.
- That the article is drafted and submitted to the Chairman and Vice Chairman under delegated powers of approval.

RESOLVED: That the proposal as stated is approved (NC)

32. Update from the Standing Orders Task and Finish Group

The update from the Standing Orders Task and Finish Group was received. It was agreed that reference to the Dress Code is removed.

RESOLVED: That the update with the amendment is received (NC)

Meeting End Time: 7.30pm