

Main points arising: Internal Audit Report for 2014/15/ Bank Reconciliation and Payments Schedule for May 2015.

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD AT 8.00PM ON MONDAY 6th JULY 2015 AT THE CIVIC HALL, POYNTON.

PRESENT

Chairman: Cllr C Gorst

Cllrs. M Beanland, L A Clarke, H Murray, Mrs R Horsman-Johnson, Mrs J Saunders and G Smith

Also attending under SO 56: Cllr Mrs S Horsman

10. Apologies for absence

Cllrs G King and Mrs T Lorde.

11. Declarations of Disclosable Pecuniary or Other Interests

None declared.

12. To approve the minutes of the F&GP Committee meeting held on 1st June 2015

RESOLVED: That the minutes of the Finance and General Purposes Committee meeting held on 1st June 2015 are approved as an accurate record, and signed by the Chairman (NC)

13. To review and consider the Internal Audit Report for 2014/15

The Clerk brought Member's attention to two recommendations resulting from the Internal Audit Report for 2014/15. The first concerned the need for the Chairman to sign and date the Payments Schedules after they had been received and considered by the Committee. The Clerk said that this practice had regrettably been overlooked on one or two occasions over the last Financial Year, but had been reinstated from the start of the new Financial Year, April 2015, and would continue.

The second recommendation concerned new legislation regarding auto-enrolment for pensions. The Clerk said that the Town Council's staging date for this was 1st July 2017, and planning needs to start 12 months ahead of this date. We are already registered with the Pensions Regulator, with the Clerk as the primary contact, and our payroll provider, Mitten Clarke, as the second.

RESOLVED: That the Internal Audit Report for 2014/15 is received (NC)

14. Bank Reconciliation

RESOLVED: That the bank reconciliation for May 2015, as verified and signed by the Chairman, is noted (NC)

15. Payment Schedule

The Clerk explained selected items from the Payment Schedule for the benefit of Committee members, and also took questions on others.

RESOLVED: That the Payment Schedule for May 2015 is received (NC)

The meeting concluded at 8.15pm