

**MAIN POINTS COVERED: Town Council workload matrix/ Staffing update**

MINUTES OF THE MEETING OF THE MANAGEMENT AND ESTABLISHMENT COMMITTEE HELD AT 8PM ON TUESDAY 30<sup>th</sup> JULY 2013 AT THE CIVIC HALL, POYNTON

PRESENT

Chairman: Cllr P Hoyland

Cllrs. L A Clarke, C Gorst, Mrs J Saunders, A Smith and G Smith

Also attending under SO 56: Mrs S Horsman

**PART A**

48. Apologies for absence

None

49. Declarations of Pecuniary or Other Interests

None declared

50. Minutes of the previous meeting held on 25<sup>th</sup> June 2013

**RESOLVED: That the minutes of the meeting held on 25<sup>th</sup> June 2013 are approved (5 - 1 abs)**

51. Town Council Workload Matrix

Woodford

Cllr Hoyland said that Harrow Estates could be expected to submit a planning application within the next few months.

Queensway

Cllr Graham Smith will be submitting a written update at the next FIED meeting.

School Lane

This initiative culminated in a successful Open Day on 20<sup>th</sup> July 2013, and it was agreed this could now be removed from the matrix.

### Community Events

Cllr Hoyland agreed to contact fellow cyclists to get this event launched. Cllr Alex Smith said the proposed Poynton business-led event next Spring should be included.

### Visitor Economy

Cllr Gorst said that the Town Council had manned a stand at the recent Higher Poynton Summerfest on 14<sup>th</sup> July, the School Lane Open Day on 20<sup>th</sup> July, and will also have a presence at the Poynton Show on 24<sup>th</sup> August.

Siting of the finger post and double sided notice board at Fountain Place was also discussed, and images circulated of the proposed location.

### Civic Hall/Library Complex

Cllr Mrs Saunders said that we needed to be careful how we played this – as a Town Council we are benefiting from this project, the lion's share of which is being funded by Cheshire East. If we proved difficult or intransigent Cheshire East could go it alone, and we would lose the Information Service. The Clerk warned about the impact of the construction work on hirer income, while Cllr Alex Smith wondered how the architects could redesign the project without knowing the budget.

### Men In Sheds

The Clerk said that, rather than create this facility at the Community Centre, why not work with the Anson Museum, and have the facility there instead? They already had a large number of male volunteers there on a regular basis. The Adult Health and Wellbeing Coordinator is in touch with the Anson on this.

### Middlewood Station

Cllr Gorst spoke of a meeting with a Marple Cllr, to be followed by a proposal to Cllr Michael Jones, Leader of the Cheshire East Council, since CE's interests have been rekindled in the station. The Clerk informed the meeting that the route had that day been designated as a Community Rail Service.

### Poynton Annual Customer Excellence Awards

Cllr Alex Smith asked that his name be removed from this Working Group. Cllr Hoyland noted that some high tech industries were moving on to the Poynton Industrial Estate, while Cllr Clarke added that this showed that units could be refurbished without new build, which would encroach on the Green Belt.

## General

There followed some discussion about the purpose of the workload matrix, and how it might be improved, with the following points agreed:

- Remove ref to Woodford Site at Serial 1
- Add Asset Mapping
- Add SEMMMS/Woodford Poynton Relief Road
- Add the refurbishment of the Hockley and Brecon Parks
- Add formation of a Student Council
- Add Allotments

**RESOLVED: That the updated matrix be received, that the Clerk propose a revised, more inclusive format for the matrix at the next M&E meeting, and that each Committee Chairmen be responsible for populating their own section (NC)**

**PART B REMOVED FROM THE PUBLIC RECORD**

The meeting concluded at 9pm